

Eligibility Overview (E130)	Mailings of 500 or more addressed pieces, sorted and marked as described below. All pieces must fit within flat-size processing category (C050.3).								
Rates and Fees (R100)	<p>Presorted:</p> <table> <tr> <td>First ounce or fraction:</td><td></td></tr> <tr> <td>(For pieces weighing not more than 2 ounces)</td><td>\$0.295</td></tr> <tr> <td>(For pieces weighing more than 2 ounces)</td><td>0.249</td></tr> <tr> <td>Each additional ounce or fraction</td><td>0.230</td></tr> </table> <p>Additional \$0.05 surcharge for nonstandard pieces weighing 1 ounce or less not mailed at card rates (C100.4). Annual \$85.00 presort mailing fee (E110.4).</p>	First ounce or fraction:		(For pieces weighing not more than 2 ounces)	\$0.295	(For pieces weighing more than 2 ounces)	0.249	Each additional ounce or fraction	0.230
First ounce or fraction:									
(For pieces weighing not more than 2 ounces)	\$0.295								
(For pieces weighing more than 2 ounces)	0.249								
Each additional ounce or fraction	0.230								
Addressing (A010)	<p>Each piece must include a complete delivery address with correct ZIP Code or ZIP+4 code. Addresses on all pieces updated within 180 days before mailing through a USPS-approved address update tool (e.g., ACS, NCOA, <i>FASTforward</i>SM, or the appropriate ancillary service endorsement under F010). A certified process must be used at least once a year to ensure accuracy of 5-digit ZIP Codes.</p>								
Characteristics and Content (C050)	<p>Maximum weight: 11 ounces. Shape: rectangular, unless greater than 0.25 inch thick. Dimensions:</p> <ul style="list-style-type: none"> ■ Minimum: more than 11-1/2 inches long, or more than 6-1/8 inches high, or more than 0.25 inch thick. ■ Maximum: 15 inches long, 12 inches high, and 0.75 inch thick. 								
Deposit (D100)	Mailing entered at an acceptance point designated by USPS.								
Mail Preparation and Sortation (M130)	<p>Marking on each piece: “Presorted” and “First-Class.” Documentation:</p> <ul style="list-style-type: none"> ■ Postage statement: Form 3600-P (meter or precanceled stamp) or Form 3600-R (permit imprint), as applicable. ■ Supporting documentation: required unless correct rate affixed to each piece, or unless each piece is of identical weight and separated by rate when presented for acceptance; documentation generated by PAVE-certified software (or printed in standardized format). <p>See reverse for tray label Line 2 information. Use 2-inch tray labels (M031). Flat trays capped and secured with two straps (M033).</p>								
Postage and Payment Methods (P100)	<p>Method: precanceled stamp (P023), meter (P030), or permit imprint (P040); applicable conditions and restrictions. Additional standards apply to mailings of nonidentical-weight pieces.</p>								
Special Services (S900)	See Quick Service Guide 900.								

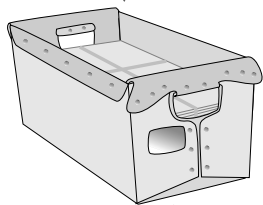
This guide is an overview only. For the specific DMM standards applicable to this category of mail, consult the DMM sections referenced above and the general sections within each DMM module.

Packaging and Traying Sequence

5-Digit (Required)

Packages: Pieces must be packaged if 10 or more pieces to same 5-digit ZIP Code; fewer than 10 pieces in a package not permitted.

Labels: Red Label D or optional endorsement line (OEL).



PHILADELPHIA PA 19118
FCM FLTS 5D NON BC
TOPEKA KS

Trays: Full trays only for packages to same 5-digit ZIP Code; less-than-full trays not permitted.

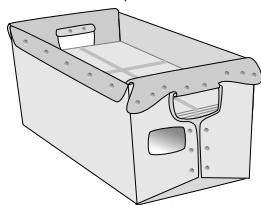
Labels: For Line 1, use city, state, and 5-digit ZIP Code on mail.

Rate: Presorted

3-Digit (Required)

Packages: Pieces must be packaged if 10 or more pieces to same 3-digit ZIP Code prefix; fewer than 10 pieces in a package not permitted.

Labels: Green Label 3 or OEL.



PHILADELPHIA PA 191
FCM FLTS 3D NON BC
TOPEKA KS

Trays: Full trays only for packages to same 3-digit ZIP Code prefix; less-than-full trays not permitted. (Exception: After all full trays are prepared, one less-than-full tray must be prepared for any remaining packages for each 3-digit ZIP Code of SCF serving post office where mail is verified.)

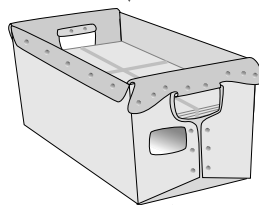
Labels: For Line 1, use L002, Column A, for destination facility.

Rate: Presorted

ADC (Required)

Packages: Pieces must be packaged if 10 or more pieces to same ADC (see L004); fewer than 10 pieces in a package not permitted.

Labels: Pink Label A or OEL.



ADC PHILADELPHIA PA 190
FCM FLTS ADC NON BC
TOPEKA KS

Trays: Full trays only for packages to same ADC (see L004); less-than-full trays not permitted.

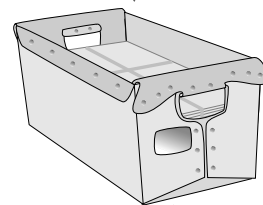
Labels: For Line 1, use L004 for destination facility.

Rate: Presorted

Mixed ADC (Required)

Packages: Any remaining pieces must be packaged in mixed ADC packages.

Labels: Tan Label MXD or OEL.



MXD TOPEKA KS 664
FCM FLTS NON BC WKG
TOPEKA KS

Trays: Any remaining packages placed in mixed ADC trays; only one less-than-full tray permitted.

Labels: For Line 1, use "MXD" followed by city/state/ZIP of origin 3-digit facility in L002, Column C.

Rate: Presorted

For flats, a full tray is defined as one that contains at least a single stack of pieces lying flat that reaches bottom of handholds, but no more than can be contained in tray with lid secured in place with two straps. When possible, pieces must be placed in two stacks to optimize tray use. Total weight of tray may not exceed 70 pounds.